

Australian Navy Cadets
Australian Army Cadets (Tick the appropriate box)
Australian Air Force Cadets

Note	The Australian Defence Force Cadets (ADFC) comprises of the Australian Navy Cadets, Australian Army Cadets and Australian Air Force Cadets. Enrolment in an element of the ADFC does not involve any legal obligation to enlist in the Australian Defence Force (ADF) or any liability for service in the Military Forces at any earlier age than prescribed for the remainder of the community. Enrolment in an element of the ADFC does not guarantee enlistment in the Australian Defence Force, which is subject to separate requirements.
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To be completed by the applicant

Family Name		Given Name(s)		Sex (M or F)	Date of Birth		
Home Address			Postal Address (if different from home address)				
Postcode:			Postcode:				
Home Telephone Number		Mobile Telephone Number		Work Telephone Number			
Applicant Email Address							
Are you a Student?	Yes <input type="checkbox"/>	Current School/Institution		No <input type="checkbox"/>	Name and address of current or most recent employer		
Are you an Australian Citizen?		If No, applicant must have Permanent Australian Residency status with the Department of Immigration and Multicultural and Indigenous Affairs, please give details					
Yes <input type="checkbox"/> No <input type="checkbox"/>							
Do you claim to be of Aboriginal or Torres Strait Islander descent?			Family/Personal Doctor				
Yes <input type="checkbox"/> No <input type="checkbox"/>							
Medicare Number			Doctor Emergency Contact Telephone Number				
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Valid to: /							
Full Name of 1st Parent/Guardian		Relationship to Applicant		Full Name of 2nd Parent/Guardian		Relationship to Applicant	
Home Address		Parent/Guardian Emergency Contact Phone Numbers:		Home Address		Parent/Guardian Emergency Contact Phone Numbers:	
Postcode:		Home: Work: Mobile:		Postcode:		Home: Work: Mobile:	
Parent/Guardian Email Address				Parent/Guardian Email Address			
Legal custody of applicant rests with - 1st Parent/Guardian <input type="checkbox"/> 2nd Parent/Guardian <input type="checkbox"/> Both Parents/Guardians <input type="checkbox"/>							
I, the applicant whose signature appears hereunder, undertake to attend parades regularly to ensure training goals and progress in the organisation is achieved. I agree to abide by the Rules and Regulations that govern the conduct of the ADFC, to safeguard and care for any uniform, clothing, or equipment issued to me and return it on completion or termination of service. I agree to conduct myself at all times in such a manner as to reflect credit upon the Australian Defence Force Cadets.							
Signature of Applicant		Date		Signature of Parent/Guardian (if the applicant is under 18 years of age).		Date	

...continued on Page 2

Information Acknowledgment

The ADFC Information Environment includes, but is not limited to, the restricted areas of the CADETNET web site (<http://www.cadetnet.gov.au>), the provided email services and online applications accessible through the internet.

PART A

I, the applicant whose signature appears hereunder, acknowledge that the personal information provided in the process of this enrolment application and subsequent service in the ADFC will be held in strict confidence and that such personal information may be used for the following purposes:

- Recording of the Cadet Agreement to and conditions stated in the enrolment documentation;
- Recording parental or guardian approval of any conditions stated in the enrolment documentation;
- Recording of contact and medical details for emergency and other necessary contact;
- Recording of current and future statistical data as part of my participation in the ADFC;
- Recording of employment/school details;
- Recording of qualifications and training results as they relate to my participation in the ADFC;
- Letters of welcome and recognition of achievement; and
- Other uses as may be agreed to in writing from time to time during my enrolment in the ADFC.

I agree to the recording of my personal information for the purposes outlined above and understand that such information will be recorded in a database with restricted online access. I understand that the ADFC will **not** pass these personal details, other than statistical data, to any third party unless lawfully required to do so, or only with my written consent.

PART B

I, the applicant whose signature appears hereunder, declare that I require access to CadetNet for the purpose of performing my assigned tasks. I acknowledge that should my application for access to CadetNet be successful, the information contained therein is subject to the Information Privacy Principles (IPPs) contained in the Privacy Act (Commonwealth) 1988. Once I am issued with a Logon ID, I will not use personal information contained therein without the members' consent, except for the purpose for which it was given, or disclose it to another Agency, unless that disclosure or other use is authorised by the member or permitted in the IPPs. I understand that I am also obliged to protect my Logon details and declare that use of CadetNet will only be for ADFC business purposes. I agree to abide by the Rules and Regulations that govern the use of the ADFC Information Environment.

I consent to both parts A & B above.

NOTE: DO NOT SIGN IF CONSENT NOT GIVEN	Signature of Applicant	Date	Signature of Parent/Guardian (if the applicant is under 18 years of age).	Date
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Permission to travel in Military or Defence approved vehicles, aircraft or watercraft

I, the applicant whose signature appears hereunder, hereby authorise and permit the applicant to travel in Military or Defence approved vehicles, aircraft or watercraft should the need or opportunity arise during any period the applicant may be participating in an authorised ADFC activity.

NOTE: DO NOT SIGN IF CONSENT NOT GIVEN	Signature of Applicant	Date	Signature of Parent/Guardian (if the applicant is under 18 years of age).	Date
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Permission to publish recorded media

I, the applicant whose signature appears hereunder, authorise and permit my photographic image, video images or recorded interviews to be used to enhance the reputation of the ADFC via the press and broadcast media, official ADFC and Defence publications and web sites.

NOTE: DO NOT SIGN IF CONSENT NOT GIVEN	Signature of Applicant	Date	Signature of Parent/Guardian (if the applicant is under 18 years of age).	Date
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Permission to permit medical treatment

I, the applicant whose signature appears hereunder, authorise and permit the applicant to be given medical treatment including general anaesthetic, invasive surgery and blood transfusion in case of medical emergency if such treatment is considered necessary by a duly qualified medical practitioner during any period the applicant may be participating in an authorised ADFC activity. This permission is given providing that every effort will be made to contact the legal Parent/Guardian personally before any decision is taken to administer such treatment.

NOTE: DO NOT SIGN IF CONSENT NOT GIVEN	Signature of Applicant	Date	Signature of Parent/Guardian (if the applicant is under 18 years of age).	Date
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Parent/Guardian Consent to enrol

I consent to my *son/daughter/ward detailed herewith, enrolling as a Cadet in an element of the Australian Defence Force Cadets. To the best of my knowledge he/she is a normal, healthy person, able and willing to participate in ADFC activities. I acknowledge that he/she is obliged to return all uniform, clothing and equipment to which he/she is not entitled on termination of service, and to tender payment for any items which may be deficient.

Signature of Parent or Guardian		Printed Name of Parent or Guardian		Date
NOTE: The witness must be responsible person over 21 years of age and NOT RELATED to the parent/guardian.				
Signature of Witness	Printed Name of Witness	Address of Witness		Date

*Delete whichever not applicable

For Official Use Only

Enrolment Acceptance

ADF Cadet Commanding Officer (CO)	Health Declaration Sighted and accepted		Yes <input type="checkbox"/>	No <input type="checkbox"/>	Proof of Age Sighted and accepted		Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Code of Conduct Signed		Yes <input type="checkbox"/>	No <input type="checkbox"/>				
	ADF Cadet Unit	Signature of Unit CO		Printed Name of Unit CO		Date		
	Cadet ID Number:				Enrolment is deemed to be with effect from date of acceptance signature by the ADF Cadet Unit Commanding Officer (CO)			

End of Form

AUSTRALIAN AIR FORCE CADETS

CODE OF CONDUCT

1. While on duty, a person involved in the Australian Air Force Cadets must:
 - 1.1. behave honestly and with integrity;
 - 1.2. act with all due care and diligence, in a manner that is safe for all concerned;
 - 1.3. be respectful and considerate of others, and not engage in harassment or bullying;
 - 1.4. not use, supply or be in possession of recreational drugs;
 - 1.5. use information technology and means of communication only for proper purposes;
 - 1.6. comply with all applicable laws of the Commonwealth and of any State or Territory;
 - 1.7. comply with any lawful and reasonable direction given, verbally or in writing, by an authorised person; and
 - 1.8. comply with any instruction, policy, procedure or directive issued by an authorised person applicable to the member's Cadet force duties and activities.
2. At all times, a person involved in the Australian Air Force Cadets must:
 - 2.1. use Commonwealth and cadet unit property, moneys and resources in a proper and safe manner for the purposes for which they were provided;
 - 2.2. not provide false or misleading information in response to a request for information that is made for official purposes in connection with the member's Cadet force activities;
 - 2.3. not make unauthorised use of confidential information acquired in the course of the member's Cadet force duties or activities, or reveal it to persons not authorised to receive it; and
 - 2.4. not engage in conduct that is prejudicial to, or likely to be prejudicial to, the administration, discipline or reputation of the ADF Cadets.
3. An officer or instructor must not have, or attempt to have, or cultivate, an intimate relationship with a cadet.
4. While on duty, a cadet must not use, supply, or be in possession of alcohol or tobacco.

I, _____ (print name) have read and agree to abide by this Code of Conduct.

Signed: _____ Date: _____

Witnessed: _____ Date: _____

Parent or Guardian (if member is under 18)

I endorse the above, acknowledging the requirements of the Code of Conduct.

AUSTRALIAN AIR FORCE CADETS





Australian Air Force Cadets

412 Squadron – Albury/Wodonga

RECRUIT MEDICAL DETAILS

First name: _____ **Surname:** _____

Please provide the following details (*in addition to an Action Management Plan if required*).

Ongoing medical conditions:	All medications and dosage:	
1. _____	_____	
2. _____	_____	
3. _____	_____	
4. _____	_____	
5. _____	_____	
6. _____	_____	
7. _____	_____	
8. _____	_____	
Special dietary requirements _____ _____ _____ _____		
Any other special needs (including learning needs): _____ _____ _____ _____		
Medicare number: □ □ □ □ □ □ □ □ □ □	Number on Medicare card: □	Medicare card expiry date: /

I, _____, declare that the information provided above is accurate to the best of my knowledge for my son/daughter/ward (named above).

Signed

Date

AUSTRALIAN AIR FORCE CADETS

MANAGEMENT OF HEALTH CONDITIONS

DURING CADET ACTIVITIES

The cadet enrolment process includes a mandatory health declaration to ensure the AAFC is able to provide a healthy and safe environment for all members.

All uniformed Adult Supervisors and Senior Cadets hold a current first aid qualification and as required provide first aid to the level of their training. Referral to definitive medical advice is imperative for personnel to be able to provide the appropriate care to cadets in the time of need.

To allow Adult Supervisors to exercise their duty of care to cadets, it is a requirement that the cadet's parents/guardians provide the AAFC with information relevant to any known condition, allergies or other issues that may affect the safety and development of the cadet or may impact on their ability to safely participate in the range of activities the AAFC offers.

When no medical condition, allergy or other condition exists the parents/guardians must provide a declaration stating that no condition or allergy exists prior to the applicant being enrolled in the AAFC.

Where a medical condition, allergy or other condition does exist, a declaration clearly providing details of the condition or allergy and an Action Management Plan (AMP) must be provided prior to the applicant being enrolled in the AAFC. The AMP is mandated for all members who are at risk of sudden incapacitation or worsening of their condition. Examples of (but not limited to) identified conditions are as follows:

- a. Allergies;
- b. Angina;
- c. Anxiety;
- d. Asthma;
- e. Attention Deficit Disorder (ADD)
- f. Attention Deficit Hyperactivity Disorder (ADHD);
- g. Asperger's syndrome;
- h. Diabetes;
- i. Epilepsy;
- j. Migraine;
- k. Thyroid conditions; and
- l. Sleep Apnea.

The Action Management Plan (AMP) must be completed by the applicant's medical practitioner where appropriate, and is to contain photographic identification of the applicant, information about the health condition and its triggers, how it is managed, critical information about the emergency response in the event of an onset of the symptoms associated with the health condition (e.g. seizure or anaphylactic incident), and the emergency contact details of both next of kin and the applicant's medical practitioner.

AUSTRALIAN AIR FORCE CADETS



AUSTRALIAN AIR FORCE CADETS

HEALTH DECLARATION - NO CONDITIONS

Applicant's full name _____ DOB ___/___/___

- 1 I certify that at the time of application my daughter/son/ward has no medical condition, allergy or other condition which will affect their safety or development in the Australian Air Force Cadets.
- 2 I acknowledge that Australian Air Force Cadet Adult Supervisors and Senior Cadets are trained in first aid and if required will treat my daughter/son/ward to the level of their training.
- 3 I understand that it is my responsibility to advise the Commanding Officer in writing if there is any change to my daughter/son/ward's medical status. Such advice may require an Action Management Plan to also be provided.

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date ___/___/___

AUSTRALIAN AIR FORCE CADETS



AUSTRALIAN AIR FORCE CADETS
HEALTH DECLARATION – CONDITION REQUIRING
AN ACTION MANAGEMENT PLAN

Applicant's full name _____ DOB ___/___/___

- 1 I certify that at the time of application my daughter/son/ward has a medical condition, allergy or other condition and the action management plan submitted with this declaration is complete and current.
- 2 I acknowledge that Australian Air Force Cadet Adult Supervisors and Senior Cadets are trained in first aid and if required will treat my daughter/son/ward to the level of their training.
- 3 I understand that it is my responsibility to advise the Commanding Officer in writing if there is any change to my daughter/son/ward's medical status.

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date ___/___/___

AUSTRALIAN AIR FORCE CADETS



Action Management Plan

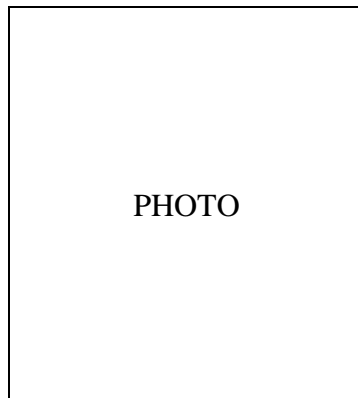
Surname: _____

First Name: _____

Date of Birth: ____/____/____

Medical or other Condition(s):

Triggers: _____



Medication(s) taken and dose: _____

Is the individual able to competently self-administer medication? **YES** **NO**

Dietary Requirements: _____

The individual will require the following first aid response when these symptoms are observed

Signs & Symptoms	First Aid response	Other Actions/Facility/Resources R e q u i r e d

Emergency Contact Details:

Parent/Guardian name(s): _____

Phone: _____ (work)

_____ (home)

_____ (mobile)

Plan prepared by:

Dr: _____

Signed: _____

Date: _____

Telephone: _____